

LUMEN CHRISTI COLLEGE

Bishop Street
Londonderry BT48 6UJ

Tel No: 028 7136 2595

Fax No: 028 7137 2544

Email: info@lumenchristi.derry.ni.sch.uk

Principal: Mrs Siobhan McCauley, B.A. PGCE M.Sc. PQH

Chairperson of the Board of Governors: Dr Clare Ryan

Voluntary Grammar School

Co-educational

Age Range 11-18

Admissions No: 120

Enrolment No: 840

Roll: 854

Open Day Information 2021 (Virtual)
Prospective pupils and parents are warmly invited to view the College's Virtual Open Day on our website at www.lumenchristicollege.co.uk where you will also find our College prospectus and DVD.

ADMISSION OF PUPILS TO YEAR 8 IN SEPTEMBER 2021

To Parents/Guardians naming Lumen Christi College as a Preference on your child's Online Transfer Application

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the Admissions Criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term "the Board of Governors" includes any Committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admissions Criteria set out herein.

The Sub-Committee of the Governors will apply the criteria at the initial selection stage. Thereafter, the criteria will be applied by the Principal and Vice-Principals. A waiting list of pupils will be kept until Friday 24th September 2021. Thereafter, parents/guardians who wish their child to be considered, should a place become available, must make a new application.

The Board of Governors remains firmly committed to academic selection as a method of entry to the College. These criteria have been adopted by the College in the context of the Covid-19 pandemic and the cancellation of the GL-Assessment in English and Mathematics for the Post-Primary Transfer Consortium in 2021.

In the event of oversubscription of applicants for places available, priority will be given to those applicants who have registered for and remained registered for the GL Assessment in English and Mathematics scheduled for Saturday 30th January 2021 which was subsequently cancelled due to Covid-19 restrictions, subject only to consideration of those applicants who are claiming Special Provisions as claimed below.

When considering which children will be selected for admission, the Board of Governors will only take into account information which is detailed on or submitted with the Online Transfer Application. Parents/Guardians must therefore ensure that all information pertaining to their child and relevant to the College's admission criteria is stated on the Online Transfer Application or submitted with it.

ADMISSIONS CRITERIA

Applicants resident in Northern Ireland at the time of the proposed admission will be considered before all other applicants.

Applicants for entry to Year 8 in September 2021 will be admitted according to the following criteria and sub-criteria in the order specified below:

1. Applicants who have **registered** for and remained registered for the GL Assessment in English and Mathematics for the Post-Primary Transfer Consortium in the 2021 series of tests subject only to consideration of those applicants who are claiming Special Provisions as claimed below.

If in the application of criterion 1, there are more applicants who satisfy the criterion than there are places available, the Sub-Committee will then apply the following sub-criteria in order, admitting those applicants who meet each sub-criterion in turn:

- (a) Applicants of whom a brother/sister, half-brother/sister, step-brother/sister or legally adopted brother/sister is a pupil in the College or will be in the academic year under consideration;
- (b) Applicants who are an only or the eldest*child of the family eligible to transfer to mainstream secondary education;
**Twins, triplets etc will be treated as 'eldest' in the family if twins, triplets etc. are the first born to a family;*
- (c) Applicants who have communicated within the Online Transfer Application that they are entitled to Free School Meals (FSME)*.
**'Entitled to Free School Meals' means applicants who are listed on the Education Authority's register as entitled to free school meals at the date on which their parent or guardian has signed their post-primary Transfer Form or at any date up to and including 4pm on 12th April 2021.*

(d) Other applicants

If, on application of the sub-criteria (a) to (d) in order, there is oversubscription in any particular sub-criterion, applicants in the sub-criterion under consideration will be admitted by random alphabetical order of surname as published below. Where two or more applicants have the same initial letter of surname and there are more applicants with this surname, than places remaining, the remaining places will be filled according to strict alphabetical order of the remaining letters in the surname and forename in accordance with the applicant's birth certificate.

Z, R, U, G, J, Mc, H, O, A, C, P, X, V, B, Q, S, O', I, Mac, M, K, Y, N, F, W, D, T, E, L

2. Other Applicants who have not registered for the GL Assessment in English and Mathematics

If after the application of criterion 1, places remain available, applicants who have not registered for the GL Assessment in English and Mathematics for the Post-Primary Transfer Consortium in the 2021 series of tests, will be admitted in accordance with the sub- criteria set out (a) to (d) above.

If, on application of the sub-criteria (a) to (d) in order, there is oversubscription in any particular sub-criterion, applicants in the sub-criterion under consideration will be admitted by random alphabetical order of surname as published below. Where two or more applicants have the same initial letter of surname and there are more applicants with this surname, than places remaining, the remaining places will be filled according to strict alphabetical order of the remaining letters in the surname and forename in accordance with the applicant's birth certificate.

Z, R, U, G, J, Mc, H, O, A, C, P, X, V, B, Q, S, O', I, Mac, M, K, Y, N, F, W, D, T, E, L

Special Provisions

Special Provisions will only apply to children who have not entered for the GL Assessment because they took up residence in Northern Ireland after 16th October 2020 or received more than half of their primary school education outside Northern Ireland.

Parents/guardians who wish to apply to the School under Special Provisions should complete Form SP1, obtainable from the College, stating the precise reason why they believe the child is eligible for consideration under Special Provisions and upload it with appropriate evidence with the Transfer Application. Parents/Guardians who are applying for Special Provisions must do so by **2.00pm on 16 March 2021**. Using the information provided the Board of Governors will determine whether Special Provisions applies. If it does, those children who the Board of Governors considers to be eligible will be included under Criterion [1] of the Admissions Criteria.

Verification of information qualifying a child for a place in Lumen Christi College

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on the Online Transfer Application.

The provision of false or incorrect information or the failure to provide verifying documents within the deadlines set may result in the withdrawal of a place or the inability of the College to offer a place. Original verification documents

(not copies) are required.

Parents/guardians should upload a copy of their child's Registration Card with the online Transfer Application Form to show the child has been registered for the GL Assessment.

To enable the Board of Governors to verify information regarding an applicant's address, the following documents in their original form must be supplied within the timeframe set by the College following a provisional offer of a place:

- any **two** of the following which shows the address at which the child is resident:
- (a) a bank or building society statement;
 - (b) a utility bill (for example Electricity, Gas, Television Licence, Telephone);
 - (c) a current Driving Licence; Addressed Payslip; Mortgage statement; Rental agreement; Land and Property Services rate demand; Financial statement such as ISA, Pension or Endowment;
 - (d) a letter awarding Child Benefit to the child or another letter relating to this benefit.

To enable the Board of Governors to verify information regarding eldest child status the following documents in their original form must be supplied within the timeframe set by the college following a provisional offer of a place:

- A letter from a member of the Clergy, a Solicitor or Public servant such as Health or Education professional directly involved with the family (for verification of eldest child status, if required). The verifier should know the family for at least two years.

Parents/Guardians should note that, in regard to pupils qualifying for a place through the criterion in respect of FSME, verification will be sought from the EA.

Additionally, the following documents may be sought:

- The child's Birth Certificate, child's Passport or child's Adoption Certificate (for verification of name or date of birth, if required);
- Child's Medical Card;
- A letter awarding Child Benefit to the child or another letter relating to this benefit.

Where, for exceptional reasons, a particular document cannot be supplied, the Board of Governors may accept verification by means of alternative, suitable documentation. Parents/Guardians are strongly advised to have such documents ready for submission to the Board of Governors upon request.

It is the responsibility of parents/guardians to submit appropriate documentary evidence in support of their claim.

VOLUNTARY SUBSCRIPTION

We ask parents for a voluntary subscription of £100 per family which is used to enrich pupils' educational experience that could not be otherwise financed through the school budget.

WAITING LIST POLICY

Lumen Christi College retains a waiting list for admissions to the college where a place becomes available outside the normal admissions processes. The school's policy on the consideration of applications is available directly from the school.

NUMBERS OF APPLICATIONS AND ADMISSIONS

Year	Admissions No.	Total Applications All Preferences	Total Admissions
2018/2019	120	188	120
2019/2020	120	163	121*
2020/2021	120	187	124*

*Figures include Appeals and Statemented Pupils

Admissions criteria for entry to Year 9 onwards is available directly from the college.