

OAKGROVE INTEGRATED COLLEGE

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Principal: Mrs Katrina Crilly B.Sc (Hons), M.Sc, PGCE, PQH

Chairperson of the Board of Governors: Dr Anne Murray

**Grant-Maintained Integrated
All Ability
Boys and Girls**

Age Range 11 – 18

Admissions No: 130

Enrolment No: 800

Roll No: 622



RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admissions Criteria set out herein.

It is a matter for the parents/guardians to ensure that all the information required by the College to apply the criteria, set out below, is fully provided on, or attached to, the official Transfer Form. The relevant information must include the parents/guardians religion, the child’s religion and place in the family and normal place of residence. The Board of Governors reserves the right to seek confirmation of any information supplied. Parents are advised to read the Guidance in this booklet regarding the type of evidence that will be required to satisfy a particular criterion.

The provision of false or incorrect information or the failure to provide information within the deadlines set by the Procedure can result in the withdrawal of a place and the inability to offer a place on the part of any post-primary school nominated on the applicant’s Transfer Form.

The Board of Governors reserves the right to seek verification or confirmation of any information supplied by parents/guardians.

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application/transfer form. If you are successful in gaining a place in Oakgrove College you will be asked to provide the following:

A Any one of the following original documents:

- The Child’s Birth Certificate.
- A letter awarding Child Benefit to the child or another letter relating to the benefit.
- The child’s Medical Card showing the child’s current permanent place of residence.

And

B Any two of the following original documents:

- A Bank, Post Office, Credit Union or Building Society statement which shows the address at which the child is resident.
- A current utility bill (for instance Electricity, Gas, Television Licence, Telephone) which shows the address at which the child is resident.
- A letter awarding Child Benefit to the child or another letter relating to this benefit.
- The Child’s Medical Card showing the child’s current permanent place of residence.

Please note that other documents equally capable of verifying your information, or other equally capable means of verification will be considered at the discretion of the Board of Governors. If, therefore, you are unable to provide the specific documents listed above then please contact Oakgrove College to establish how you can verify your application.

ADMISSIONS CRITERIA 2021

Oakgrove Integrated College is an all ability, co-educational, integrated school. This school was set up deliberately to bring together young people from the Protestant and Roman Catholic tradition as part of the process of healing the division in Northern Ireland. Through the admissions criteria the Board of Governors seeks to maintain an overall balance amongst all traditions, as outlined in the statement of principles of the Northern Ireland Council for Integrated Education (NICIE).

Prospective parents should complete the Official Transfer Form, providing the relevant and correct information. The Board of Governors reserves the right to seek confirmation on any information supplied.

In order to achieve a reasonable balance Oakgrove College will reserve a maximum of 20% of the places available for pupils from traditions other than the Protestant and Roman Catholic traditions. In the event of there being fewer applicants from the "other traditions" sector than the allocated 20% of places then the balance of places will be divided equally between Protestant and Roman Catholic applicants. In the event of an odd number of places remaining in this division, an additional place will be allocated to the sector having the greater number of applicants. In the event of there being fewer applicants from either the Protestant or Roman Catholic traditions than there are places available for that tradition then the balance of places will be allocated to the other tradition.

The perceived religious affiliation of an applicant will be decided by one or other of the following means:

- (i) The religious affiliation noted on or attached to the Transfer Form by the parent/guardian; or
- (ii) The type of primary school which the pupil attended; ie controlled or maintained; or
- (iii) Directly from the applicant's Primary School Principal; or
- (iv) The information supplied to the College on or attached to the Transfer Form.

The selection for admission to the College will be applied firstly to applicants whose normal place of residence is in Northern Ireland at the time of their proposed admission and secondly, if there are any places still remaining, to applicants not so resident at the time of application.

In the event that the total number of applicants for a particular tradition is greater than the number of places within that tradition of applicants as set out above, then the allocation of places will be determined, in the order set down below, to applicants in order of preference, i.e. the criteria below will be applied to **first preference applicants** of that tradition and then, if places are still available in that particular tradition, to second preference applicants of that tradition and so on:

- (a) Applicants who are transferring from:
 - (i) any Grant Maintained or Controlled Integrated Primary School as defined in the Education Reform Order (NI) 1989. For information purposes, Groarty, Oakgrove and Roe Valley Primary Schools are the only such type of schools in the area.
 - (ii) Sion Mills Primary School or any other school which is an associate member of Northern Ireland Council for Integrated Education (NICIE).
- (b) Applicants who have a 'child of the family' presently or previously enrolled, or will be enrolled in the school this year. Priority will be given, within this criterion, to those children where all elder 'children of the family' attended this College.
- (c) Applicants whose parent/guardian is an employee of the Board of Governors of Oakgrove College or who is due to take up such an appointment in the 2021/2022 academic year.
- (d) Applicants who are the first child in the family to be of the age to transfer to secondary education or in the case of a family, having arrived in the area within the P6/P7 year (proof required), is the first to reach transfer age since arrival.
- (e) Other applicants.

In the event of there being more applicants than places available for the last criterion that can be applied, then selection for the remaining places will be on the basis of the initial letter of the surnames in the order set out below (if applicants have the same surname then the first forename will be used to list applicants. In the event of two or more children having exactly the same name, the date of birth, as entered on the birth certificate, will be used as a tie-breaker with the oldest child being chosen first).

H, C, Mc, E, U, L, F, R, T, K, A, O', Y, W, N, V, M, D, J, S, Z, X, Q, B, P, O, I, G, Mac

(The order was determined by a random selection of letters of the alphabet).

WAITING LIST POLICY

Should a vacancy arise after 29 May 2021 all applications for admission to Year 8 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2021.

Oakgrove Integrated College and the Education Authority would contact you in writing if your child gains a place in the College by this method. Your child's name will be automatically added to the list. Please contact the College if you wish for your child's name to be removed from the list.

NUMBERS OF APPLICATIONS AND ADMISSIONS

Year	Admissions No.	Total Applications All Preferences	Total Admissions
2018/19	130	83	72
2019/20	130	125	113
2020/21	130	124	103

ADMISSION CRITERIA FOR ENTRY TO YEARS 9 – 12

When considering the offer of a place the Board of Governors will ensure:

- (a) The necessary resources are available in the particular year group applied for;
- (b) The Board of Governors must be satisfied that an offer of a place would not be detrimental to the current balance of the year applied for.
- (c) The Board of Governors must be satisfied that an offer of a place would be in the best interest of the pupil and the College.

If a place is not available at the time of application, the parent(s) /guardian(s) may request that the pupil be placed on a waiting list.

In the event of there being a waiting list, when a place becomes available the following sub-criteria shall apply in the order set down below:

Applicants who are transferring from:

Any Grant Maintained or Controlled Integrated Primary School as defined in the Education Reform Order (NI) 1989. For information purposes, Groarty, Oakgrove and Roe Valley Primary Schools are the only such type of schools in the area.

Sion Mills Primary School or any other school which is an associate member of Northern Ireland Council for Integrated Education (NICIE).

Applicants who have a 'child of the family' presently or previously enrolled, or will be enrolled in the school this year. Priority will be given, within this criterion, to those children where all elder 'children of the family' attended this College.

Applicants whose parent/guardian is an employee of the Board of Governors of Oakgrove College or who is due to take up such an appointment in the 2021/2022 academic year.

Pupils whose parents wish to make a claim for a place based on special circumstances (medical, social or other factors), the Board of Governors will determine the merits of each individual case.

Applicants from other schools.

The perceived religious affiliation of an applicant will be decided by one or other of the following means:

- (i) The religious affiliation noted on or attached to the Transfer Form by the parent/guardian; or
- (ii) The type of primary school which the pupil attended; i.e. controlled or maintained; or
- (iii) Directly from the applicant's Primary School Principal; or
- (iv) The information supplied to the College on or attached to the Transfer Form.